



2015 APTA AWARD WINNER



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June 19, 2018

Melvin G. Spinks
CivilTech Engineering, Inc.
11821 Telge Road
Cypress, TX 77429

Certification Number: 711097236 **Certificate Expires:** June 19, 2021

Dear Melvin G. Spinks:

We are pleased to inform you that CivilTech Engineering, Inc. has been certified as a Small Business Enterprise (SBE) by the Office of Small Business. Your application approval is solely based on your current Disadvantaged Business Enterprise (DBE) certification status. In order to continue as an active SBE firm with METRO, you are required to remain compliant with your DBE annual updates. Your firm must demonstrate proof of your current DBE or federal status from one of the following agencies listed below:

- City of Houston, Office of Business Opportunity
- City of Austin, Small Business Development
- Corpus Christi Regional Transportation Authority
- North Central Texas Certification Agency
- South Central Texas Certification Agency
- Texas Department of Transportation
- Unified Certification Program (Out of State DBE)
- Small Business Administration 8 (a) Certification

This Small Business Enterprise (SBE) certification is valid until June 19, 2021. After three years, your business is required to apply for certification in order to remain certified by METRO.

You must notify the Office of Small Business of any changes in ownership or control of your firm, if your firm is not renewed as a DBE or removed from the DBE directory, and any other matters or facts affecting your firm's eligibility for certification. METRO may commence action to remove the eligibility for CivilTech Engineering, Inc. for failure to notify us of any changes affecting your firm's certification or if your firm otherwise fails to cooperate with METRO in any inquiry or investigation. Removal of eligibility may also be commenced if your firm is found to be involved in bidding or contractual irregularities or Small Business Program non-compliance.

CivilTech Engineering, Inc. will be listed in the METRO Directory of Small Business Enterprise (SBE) in the specialty area (s) listed on page 2. The Directory can be accessed via the internet at <http://www.ridemetro.sbdbe.com/>. Your firm's participation on METRO contracts will be credited in accordance to SBE/DBE policy and procedures.

Thank you for your continued interest in the Office of Small Business programs.

Sincerely,

Karen Hudson
Deputy Chief Procurement Officer
Office of Small Business

Metropolitan Transit Authority of Harris County, Texas

1900 Main • P.O. Box 61429 • Houston, Texas 77208-1429

713-635-4000 • RideMETRO.org

APTA 2015 OUTSTANDING PUBLIC TRANSPORTATION SYSTEM

This firm is Certified under the following commodity codes/area(s) of specialty:
NAICS 541330: ENGINEERING SERVICES
